



**We hire Air & Power
Exceeding Customer expectation
is our passion**

Dear Valued Customer

COVID-19 Readiness and Measures

As you may be aware, the outbreak of the COVID 19 virus has been classified as a global pandemic by the World Health Organization and has been confirmed as a National State of Disaster by the Government of South Africa and the President, Cyril Ramaphosa.

Our internal Crisis Committee has been following the situation closely and because you and your staff are of utmost importance to us, we as Rand-Air have taken precautions to ensure the protection of all employees and fellow South Africans. This is in support of Government Policy in an attempt to contain the potential spread of Covid-19 in our country. We have put measures in place to ensure that our staff are reduced to exposure and risk. We have activated the following measures;

Meetings and Visitors to our Premises:

- As of March 16, 2020, non-critical visitors will not be permitted at any Atlas Copco/Rand-Air premises, including children and the children of employees.
- In addition, our office will be practicing social distancing as one of the methods used to limit the spread of COVID 19.
- Please alert your Rand-Air Representative if you need to meet for any reason, although in-person meetings will be discouraged if not imperative.
- Our staff will be available remotely for important meetings that will negate the need for in-person meetings or business travel beyond our borders. We will utilize technology to curtail any disruptions from impacting day to day business operations.

Travel Ban:

- As of March 3, 2020 the Atlas Copco Group placed a ban on all non-critical international business travel. Further to that, the South African Government has also placed a travel ban that prevents all South African citizens from travel to or through the European Union, United States, United Kingdom and other identified high-risk countries such as China, Iran and South Korea. This is effective from the March 18, 2020.
- All our employees are encouraged to disclose any planned personal trip, international or domestic to the business to alert the company of any possible exposure.
- Should employees travel to a high-risk area, upon return, they will be required to work from home.

Rand Air South Africa (Pty) Ltd

Part of the Atlas Copco Group
Company Reg. No.: 2017/250308/07
V.A.T. Reg No.: 4090279631

P.O. Box 13921
Witfield

Atlas Copco House, Innes Road
Jet Park
Boksburg
1467

Tel: (011) 345-0700
www.randair.co.za
info@randair.com



**We hire Air & Power
Exceeding Customer expectation
is our passion**

Day-to-day Interaction

- Sanitizers are installed in every floor of our building and every employee has been given their personal hand sanitizer for consistent use.
- Our internal crisis committee and communications team continue to update and educate our staff of changes and key information related to the pandemic.
- All employees are encouraged to refrain from coming to work if they are unwell and also encouraged to look out for the COVID 19 symptoms in themselves as well as those around them.
- Further to that, Atlas Copco Group has created an internal news channel where all employees receive updates on COVID 19 consistently.

We are facing uncertain times, however, rest assured that we will do everything we can to limit the impact of COVID-19 on our business and strive to mitigate the impact of this period of your business.

We thank you for your support and understanding during this time and we look forward to working together in support of the wellbeing of our country.

Should you have any questions please contact:

Kim Coetzee
General Manager
Rand Air South Africa (Pty) Ltd
kim.coetzee@randair.com

Further updates will follow as and when necessary.

Rand Air South Africa (Pty) Ltd

Part of the Atlas Copco Group
Company Reg. No.: 2017/250308/07
V.A.T. Reg No.: 4090279631

P.O. Box 13921
Witfield

Atlas Copco House, Innes Road
Jet Park
Boksburg
1467

Tel: (011) 345-0700
www.randair.co.za
info@randair.com